



# INVITATION TO BID FOR PROVISION OF SUPPLIES, SERVICES & WORKS FOR THE YEAR 2023/2024.

Action 4 Health Uganda (A4HU) is a youth empowerment Organisation dedicated to promoting Sexual and Reproductive Health Rights (SRHR/FP), mainstreaming young peoples' engagement in socio-economic development, and influencing decision-making processes. We envision a healthy society where all young people develop their full potential and contribute effectively to their health and socio-economic situation. For more information, go to [www.a4hu.org](http://www.a4hu.org)

Action 4 Health Uganda (A4HU) invites suitably qualified bidders to submit sealed bids for supplies, services & works for the year 2023/2024. The bidding process will be conducted as per the Open Domestic Bidding Procedures contained in A4HU Procurement Policy and is open to all bidders in Uganda. Existing suppliers who wish to be retained **must** apply and submit up-to-date information.

## CATEGORY A: SUPPLY OF GOODS.

1. Office Equipment and Furniture.
2. IT Equipment (Computers, Printers, copiers, projectors, communication equipment and all accessories).
3. Digital Cameras.
4. General office Stationary.
5. Sanitary Pads.
6. Firefighting equipment.
7. Motor vehicles and motorcycles.
8. Tyres and Tubes.
9. Supply of ridding gears.

## CATEGORY B: PROVISION OF SERVICES.

1. Hotels & catering services.
2. Servicing, repairing and maintenance of motor vehicles and motorcycles.
3. Transport hire services.
4. Cleaning services.
5. Office maintenance services.
6. Courier services.
7. Power installation and backup systems.
8. Provision of internet services.
9. Engraving services.
10. Printing services.
11. Provision of office fumigation services.
12. Provision of conference facilities, including meals and refreshments.
13. Advertising/ media agencies.
14. Air ticket and travel services.

15. Video and documentary services.
16. Compound cleaning services.
17. Car washing services.
18. Provision of medical supplies.
19. Provision of insurance services.
20. Supply and servicing of fire extinguishers.
21. Supply and servicing of Air Conditioning and regulation equipment.
22. Provision of electrical equipment and electronic repairs.
23. Provision of plumbing works.
24. Leasing of Printer/Photocopying machines.
25. Curtains and carpets.
26. CCTV Cameras and accessories.
27. Security and Guarding services.
28. Legal Advisory services.
29. Auditing Services.
30. Website hosting and maintenance.

## CATEGORY C. CONSTRUCTION WORKS.

1. Provision of construction works and renovation services (all construction works, e.g. Main House, latrine, installation of water tanks, painting services) in the different regions where A4HU works.

Bids that fail to meet the minimum set requirements and deadline shall not be considered. A4HU reserves the right to reject bids without reason.

**Sealed bids should be hand delivered to the reception before the close of business on Thursday November 10th 2022 and addressed to:**

The Procurement Committee,  
Action 4 Health Uganda (A4HU),  
Plot 17, Nazziba Rise, Lubowa Hill  
P.O.BOX 33900 Kampala, Uganda.

**For further information, email [jobs@a4huganda.org](mailto:jobs@a4huganda.org)**

The planned procurement schedule (subject to changes) is as follows:

Activity	Date
Publishing Bid Notice	27/10/2022
Bid Closing Date	10/11/2022
Bid Evaluation	14/11/2022
Communication to successful bidders	21/11/2022

**Applying firms/companies must have the current trading licences.**